

CORA HARRIS
Georgetown, TX 78626
(512) 635-0277
coraharrisrda@gmail.com

PROFESSIONAL SUMMARY

Customer service specialist dedicated to meeting and exceeding guests expectations and needs in a timely and professional manner. I have the exceptional ability to connect with people and understand their wants and needs to deliver high quality service for every interaction. I am actively seeking a customer service role where I can utilize my experience to add value to your company .

PROFESSIONAL EXPERIENCE

600 Degrees, Georgetown, Texas

Feb. 2021 – Present

- Collect guests' food orders and present to the kitchen staff for preparation.
- Up-selling and recommending menu items while applying extensive knowledge of the menu items.
- Regularly check in with customers to ensure that they are enjoying their meals and take action to correct any problems.
- Check guests' identification to ensure that they meet minimum age requirements for consumption of alcoholic beverages.

The Oasis On Lake Travis. Austin, Texas

Jul. 2020 – Feb 2021

- Required to perform quality service at a very physical and fast pace with the Oasis being one of the largest outdoor restaurants in America.
- Carry out cleaning duties, such as sweeping and mopping 4-stories of floors, vacuuming carpet, tidying up server stations, taking out trash, or checking and cleaning bathrooms.
- Stock service areas with supplies such as coffee, tea, tableware, and linens.
- Explain how various menu items are prepared, describing ingredients and cooking methods.
- Preparing checks and collecting cash and credit card payments from guests.

Eatons Beach Sandbar & Grill. Weirsdale, Florida

Dec. 2018 – Jun. 2020

- Regularly checking in with customers to ensure that they are enjoying their meals and take action to correct any problems.
- Check guests' identification to ensure that they meet minimum age requirements for consumption of alcoholic beverages.
- Perform food preparation duties throughout, such as preparing salads, and cold dishes, portioning desserts, and brewing coffees and teas.
- Collect payments from customers via cash or credit card.

Harry's Seafood Bar & Grille. Ocala, Florida

May. 2016 – Dec. 2018

- Prepare tables for meals, including proper set up for fine dining with items such as linens, silverware, and glassware.
- Offer wine selections and knowledge to tables then perform proper wine presentation using the appropriate glasses and pour for the guests.
- Garnish and decorate dishes in preparation for serving to assist expeditor.
- Collect payments from customers and know how to properly use the POS computer system.

Wild Waters. Ocala, Florida

May. 2014 – Sep. 2017

- Provide assistance to patrons entering or exiting water rides, slides, or boats.
- Provide information about facilities, entertainment options, and rules and regulations among water-recreational activities.
- Monitor activities to ensure adherence to rules and safety procedures.
- Keep informed of shut-down and emergency evacuation procedures and how to manage large crowds without chaos.
- Ability to perform life-saving procedures (CPR/AED certified)

EDUCATION

Dental Genius Assisting School Liberty, Hill, Texas

February 2024- Present

Marion Technical Institute, Ocala, Florida

High School Diploma, Culinary Arts/ Restaurant Service