



# KATE MURRAY

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## Summary

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Committed job seeker with a history of meeting company needs with consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand.

## Skills

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- Customer Service
- Inventory Control
- Food Assembly
- Cash Register Operation
- Positive Attitude
- Multitasking
- Quick Learner
- Cash Handling Experience

## Experience

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Nothing Bundt Cakes | Falls Church, VA

**Food Service Worker**

08/2021 - 03/2022

- Took custom orders from clients and provided accurate quotes.
- Wrapped items in plastic in preparation for display and to sell to customers.
- Supervised and trained new decorators on proper cake decoration techniques.
- Finished baked goods with glazes, icings and other toppings.

Texas Tech University | Lubbock, TX

**Food Service Worker**

02/2021 - 05/2021

- Made meals in accordance with company standards and requirements.
- Mopped floors and cleaned walk-in refrigerators and storage areas to maintain hygienic, sanitized work area.
- Chopped ingredients and prepped food items ahead of lunchtime and dinner rush periods.
- Set up, restocked and cleaned dining areas.

Mighty Fine Burgers | Round Rock, TX

**Food Service Worker**

05/2019 - 01/2021

- Maintained cleanliness standards for all service areas including dining room, kitchen and storage areas.
- Chopped ingredients and prepped food items ahead of lunchtime and dinner rush periods.
- Prepared workstations with ingredients and tools to increase efficiency.
- Set up, restocked and cleaned dining areas.
- Used proper cleaning supplies and methods to disinfect counters where raw meat, poultry, fish and eggs had been prepared.
- Greeted customers upon arrival in the dining area.
- Delivered food orders promptly and accurately to guests tables.

Aeropostale | Round Rock, TX

**Retail Sales Associate**

04/2018 - 04/2019

- Unboxed new merchandise and restocked shelves in appealing and organized arrangements to promote items.
- Monitored sales floor to identify customers in need of assistance and merchandise requiring replenishment.
- Maintained a clean work environment by sweeping, dusting, vacuuming

and mopping floors.

- Answered store and merchandise questions and led customers to wanted items.

## Education and Training

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Austin Community College | Austin, TX

**Associate of Applied Science** in Dental Hygiene

*Expected in 04/2026*

Dental Genius Assisting School | Liberty Hill, TX

**Registered Dental Assistant**

*Expected in 04/2024*

Texas Tech University | Lubbock, TX

**Some College (No Degree)** in Marketing

Sterling Classical School | Leander, TX

**High School Diploma**

## References

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References available upon request.